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NOTICE OF MEETING

Date and Time Friday, 3rd July, 2020 at 10.00 am

Place Virtual Teams Meeting - Microsoft Teams

Enquiries to members.services@hants.gov.uk

FILMING AND BROADCAST NOTIFICATION

This meeting may be recorded and broadcast by the press and members of the public.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To enable Members to declare to the meeting any disclosable pecuniary interest they may have in any matter on the agenda for the meeting, where that interest is not already entered in their appointing authority's register of interests, and any other pecuniary or personal interests in any such matter that Members may wish to consider disclosing.

3. ELECTION OF CHAIRMAN

To elect a Chairman of the Panel for 2020/21.

4. ELECTION OF VICE CHAIRMAN

To elect a Vice Chairman of the Panel for 2020/21.

5. MINUTES OF THE PREVIOUS MEETING (Pages 5 - 16)

To confirm the minutes from the previous meeting.

6. QUESTIONS AND DEPUTATIONS

To receive any questions or deputations in line with Rule 31 and 31A of the Panel's Rules of Procedure.

7. CHAIRMAN'S ANNOUNCEMENTS

To hear any announcements the Chairman may have for this meeting.

8. POLICE AND CRIME PANEL - PROPOSED APPOINTMENT OF MEMBERS (Pages 17 - 22)

To consider a report setting out the proposed extension to the term of appointment of the two independent co-opted members of the Hampshire Police and Crime Panel and the appointment of a local authority co-opted member.

9. POLICE AND CRIME COMMISSIONER'S ANNOUNCEMENTS

To hear any announcements the Commissioner may have for the Panel.

10. POLICE AND CRIME COMMISSIONER - POLICE AND CRIME PLAN UPDATE (Pages 23 - 32)

To receive an update from the Police and Crime Commissioner detailing delivery against his Police and Crime Plan.

11. POLICE AND CRIME PANEL - MEMBERSHIP OF WORKING GROUPS (Pages 33 - 44)

To consider a report setting out the required membership of the Panel's working groups and sub-committee.

12. POLICE AND CRIME PANEL - MEMBERSHIP OF THE NATIONAL ASSOCIATION OF POLICE, FIRE AND CRIME PANELS (Pages 45 - 46)

To consider Membership of the National Association of Police, Fire and Crime Panels in 2020/21.

13. POLICE AND CRIME PANEL - ANNUAL COMPLAINTS REPORT (Pages 47 - 50)

To consider a report setting out the activities of the delegated officer and the Complaints Sub-Committee in relation to complaints made against the Police and Crime Commissioner during the last municipal year.

14. POLICE AND CRIME PANEL - ANNUAL REPORT (Pages 51 - 66)

To receive a report from the Chairman detailing the Panel's Annual Report for the 2019/20 year.

15. POLICE AND CRIME PANEL - FINANCIAL MONITORING LEADING TO THE 2021/22 GRANT BUDGET AGREEMENT (Pages 67 - 74)

To consider a paper monitoring the Police and Crime Panel's budget for 2020/21, in advance of agreeing the proposed budget for 2021/22.

16. POLICE AND CRIME PANEL - WORK PROGRAMME (Pages 75 - 80)

To consider a report setting out the proposed future work programme for the Panel.

ABOUT THIS AGENDA:

This agenda is also available on the 'Hampshire Police and Crime Panel' website (www.hants.gov.uk/hampshire-pcp) and can be provided, on request from 01962 847336 or members.services@hants.gov.uk, in alternative versions (such as large print, Braille or audio) and in alternative languages.

ABOUT THIS MEETING:

The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please call the telephone number/use the e-mail address above in advance of the meeting so that we can help.

Appointed Members of the Police and Crime Panel attending this meeting qualify for travelling expenses in accordance with their Council's 'Member's Allowances Scheme', as set out in the agreed Police and Crime Panel Arrangements.

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HAMPSHIRE POLICE AND CRIME PANEL

**Friday, 7th February, 2020 at 10.30 am
Held in Conference Suite One, Beech Hurst
(Test Valley Borough Council)**

Councillors:

Chairman

p David Stewart
(Isle of Wight Council)

p Simon Bound
(Basingstoke & Deane Borough Council)

p Trevor Cartwright MBE
(Fareham Borough Council)

a Steve Clarke
(New Forest District Council)

p Tonia Craig
(Eastleigh Borough Council)

a Lisa Griffiths
(Winchester County Council)

p Gary Hughes
(Havant Borough Council)

a Lee Hunt
(Portsmouth City Council)

Vice Chairman

p Jan Warwick
(Hampshire County Council)

a Phillip Lashbrook
(Test Valley Borough Council)

p David McKinney
(East Hampshire District Council)

p Ken Muschamp
(Rushmoor Borough Council)

p Martin Pepper
(Gosport Borough Council)

p James Radley
(Hart District Council)

p Dave Shields
(Southampton City Council)

Co-opted Members:

Independent Members

p Michael Coombes
p Bob Purkiss MBE

Local Authority

p Brian Laming
p Frank Rust
a Lynne Stagg

At the invitation of the Chairman:

Peter Baulf
Michael Lane
James Payne

Olivia Pinkney

*Legal Advisor to the Panel
Police and Crime Commissioner for Hampshire
Chief Executive, Office of the Police and Crime
Commissioner
Chief Constable, Hampshire Constabulary*

BROADCASTING ANNOUNCEMENT

The Chairman announced that the press and members of the public were permitted to film and broadcast the meeting. Those remaining at the meeting were consenting to being filmed and recorded, and to the possible use of those images and recordings for broadcasting purposes.

249. APOLOGIES FOR ABSENCE

Apologies were received from:

- Councillor Steve Clarke, New Forest District Council
- Councillor Lisa Griffiths, Winchester City Council
- Councillor Lee Hunt, Portsmouth City Council
- Councillor Phillip Lashbrook, Test Valley Borough Council
- Councillor Lynne Stagg, Additional Local Authority Co-opted Member

Cllr Diane Andrews was in attendance at the meeting as the Deputy Member representing New Forest District Council.

250. DECLARATIONS OF INTEREST

Members were able to disclose to the meeting any disclosable pecuniary interest they may have in any matter on the agenda for the meeting, where that interest is not already entered in their appointing authority's register of interests, and any other pecuniary or non-pecuniary interests in any such matter that Members may wish to disclose.

No declarations were made.

251. MINUTES OF THE PREVIOUS MEETING

The Minutes from the 4 October 2019 meeting were confirmed as a correct record and signed by the Chair.

252. QUESTIONS AND DEPUTATIONS

No questions or deputations were received by the Panel on this occasion.

253. CHAIRMAN'S ANNOUNCEMENTS

The Chairman remembered Councillor Ken Ellcombe, who had recently passed away. Councillor Ellcombe served on the Panel from July 2014 to May 2015 as the representative of Portsmouth City Council.

Members heard that the Chairman had chaired the National Conference for Police and Crime Panels, in November, which was attended by representatives of 36 Panels from across the country. The Chairman was joined at the conference by Cllr Bound and one of the Panel's supporting officers.

The engagement of the Panel, by the OPCC, in preparation for the forthcoming PCC election was noted by the Chairman. The Chief Executive of the OPCC had invited the Panel's supporting officer to meet with the team at the OPCC on a monthly basis to share the priorities of the Panel, and the Chairman and the Vice-Chairman had been invited to speak at a forthcoming information event for prospective PCC candidates.

The Chairman also gave his thanks to the OPCC and Hampshire Constabulary for arranging a forthcoming briefing for Members on the Contact Management Platform.

254. POLICE AND CRIME COMMISSIONER ANNOUNCEMENTS

The Chair invited announcements from the Commissioner, who highlighted the following to the Panel:

The Commissioner and his team had recently completed a £1.29m commissioning round, which had attracted significant interest and was over-subscribed in bids.

The Contact Management Platform (CMP) was now rolling out into live use and feedback from frontline users had been positive with the system already realising the improvements expected. The Commissioner recognised the contribution of those leading the project in its delivery, with CMP providing significant enhancements on the initial specification and being considered nationally leading technology.

The Commissioner had worked with partners, including those in the health service, in the development of the stalking innovation programme which would engage with people at risk across the policing area.

The contribution of the four upper tier authorities in the implementation of the Violence Reduction Unit (VRU) was recognised by the Commissioner, alongside the engagement of a wide range of partners including community and third party organisations. Members heard that the approach taken by the VRU would be adaptable to respond to local demand and needs.

The HMICFRS PEEL assessment, which was published on the day of the meeting had rated Hampshire Constabulary as good in all areas. The Commissioner acknowledged this as a very positive reflection of the work of the Constabulary, including the leadership team.

255. POLICE AND CRIME COMMISSIONER 2020/21 PRECEPT

The Commissioner introduced his proposed precept for 2020/21, which recommended a proposed increase of £10 per month for Band D properties.

In setting the budget and precept, Members heard that the Commissioner had considered the operational context from the Chief Constable, immediate financial demands and the needs of communities and partners. The Commissioner had

also given regard to the direction of national government and the ability of Hampshire to work within that context.

The Chief Constable was invited by the Commissioner to provide Members with an operational context for the budget. Members heard that:

- The Chief Constable welcomed the outcome of the recent HMICFRS report, which recognised that the Constabulary had broad ranging responsibilities and had achieved good ratings across all areas of the assessment against a backdrop of financial challenges. The tone of the report recognised that Hampshire Constabulary was underfunded against the average and Members heard that the Chief Constable, alongside the Commissioner, was continuing to lobby for fairer funding.
- The force had been shortlisted for several international digital investigation awards, recognising Hampshire Constabulary as being at the frontline of tackling cybercrime.
- Significant efforts were being made locally and nationally to prevent harm, much of which was outside of the public eye. The Constabulary's approach was focussed on tackling and preventing crimes which cause the most harm, however the Chief Constable wanted to be able to expand that offer in the future to enable the force to move further away from acute services and increase the universal offer to tackle more crime.
- Crime numbers were fairly stable, however the type of crime was changing, with an increase in violent crime and reports of domestic abuse.
- Hampshire Constabulary had one of the highest rates nationally in prosecuting those committing child sexual abuse.
- Stop and search powers were used very lightly but very effectively by the force which had resulted in a high success rate in removing weapons off the streets. The force had also been granted special powers, when required, under section 60 to enhance the use of stop and search in a restricted area in response to specific incidents.
- In total the government had outlined a national increase of 20,000 officers and 6,500 staff. In year one, 2020-21, the allocation for Hampshire would provide funding for 156 additional officers. As yet the allocation for future years was unknown, and therefore the budget had been prepared on the basis of reasonable.
- The budget proposed would enable the recruitment of approximately 250 additional police officers for Hampshire and the IOW, inclusive of the 156 officers being funded through the central government uplift and the recruitment of an additional 94 officers supported by the Commissioner.
- Members heard that these numbers were in addition to the replacement of any officers leaving the force. In order to secure the government uplift funding the force were required to demonstrate they had met their existing establishment and the Chief Constable was confident that the force could deliver the recruitment volumes required. Additionally more staff were required to answer current volumes of 999 and 101 calls.
- The Chief Constable shared her ambition for the force to be an employer of choice across all communities across Hampshire and the Isle of Wight. It was hoped that the current growth opportunity would allow the force to be more diverse in its recruitment and to seek recruits with digital confidence.

- An average of four officers or staff of the Constabulary were assaulted every day, which not only impacted upon them but also their family and their colleagues. A small amount of funding was being allocated in the budget for a respite pilot, which sought to mitigate trauma effecting officers and staff and reduce lost working days.
- Investment was also required in technology to allow the force to stay ahead of criminals, enable staff be technically proactive whilst out on duty and to keep up with the increased volumes of digital crime data being received. Members further heard that the Constabulary's Wi-Fi required upgrade to support new recruits with their digital learning and that the force would be moving towards a paperless approach.
- CMP was live across the constabulary area and the force were now looking at opportunities to improve digital public contact through the use of CMP. The Chief Constable was clear that voice reporting would remain for those wishing to make reports of crime by phone.

The Chairman congratulated the Constabulary on the outcomes of the recent HMICFRS report, and thanked the Chief Constable for attending the Panel meeting, accepting the Chief Constable's invitation for the Panel to receive further informal briefing on police recruitment at a later date.

The Commissioner then presented further information on the proposed precept. Members heard that:

- 74% of the public responding to the Commissioner's online precept survey had supported the proposed increase through the online survey and responses were broadly representative across all districts and boroughs. The Commissioner highlighted that responses to the online survey from the Isle of Wight (IOW) had shown 46% support for the precept, although wider consultation across the year with IOW residents had been more supportive. It was considered that the variation in response may have been influenced by the fact that the IOW is one of the safest places to live in the Hampshire Policing area. The Commissioner had discussed this with the leader of IOW council.
- The precept proposed by the Commissioner would deliver a balanced budget for 2020/21. There was uncertainty over funding for future years with projection of savings required of £4.4m and £16.5m, in 2021/22 and 2022/23 respectively, without growth in central funding and/or precept contributions.
- Through this budget the Commissioner sought to be prudent in planning for future years whilst delivering ambitious plans for 2020/21 to seek to address and mitigate future risk.

The Chairman reminded Members that the proposal being considered was that the Police and Crime Panel support the Police and Crime Commissioner's (PCC's) proposed precept increase of £10 per annum for Band D properties, which is the equivalent of 83p per month, or 19p per week. The Chairman then moved to invite questions from Members. In response to questions it was heard that:

- Without the full £10 precept increase it would be necessary to make cuts which could impact on visible policing and work supporting the frontline. It would also impact on the ability of the force to be fit to meet and respond to future crime and result in the Police and Crime Plan being less well delivered.
- There were planned reductions to the numbers of Police Community Support Officers (PCSO) last year. This was following identification by the Chief Constable that the powers of a Police Constable (PC) were more enabling than a PSCO, and therefore strategic policy to increase the number of PCs required some cut in PSCO numbers. The value of PSCOs was appreciated, including them being well known and well liked in communities.
- The Commissioner would hold the Chief Constable to account for ensuring operational decisions made would sustain the local element of policing efficiently.
- The Commissioner had driven a pre-emptive approach in plans to meet the recruitment targets required to maximise the uplift grant funding available and felt confident that the Constabulary were well placed to deliver the full compliment of 156 officers for 2020/21.
- If attrition rates increased then recruitment plans would need to be adjusted accordingly. It was also recognised that a number of PSCOs and special constables had taken the opportunity to move into officer positions, which may have created a temporary reduction in the visibility of policing whilst positions were either backfilled or new officers deployed into communities.
- The Constabulary had partnership arrangements in place which would allow them to scale up recruitment plans more readily and to be more resilient to changes in demand, if required. The Commissioner also confirmed that the force were ready to meet the requirements of the Policing Education Qualifications Framework (PEQF), with partnerships arrangements in place to enable recruits to gain the required academic accreditation.
- The Commissioner's team would work with Members to consider what information could be shared with the Panel, and its working groups, to allow the Panel to monitor progress against recruitment and the strength of the establishment.
- Whilst communities could expect an increase in visible policing, it was recognised to be equally important for the public to be able to report crime and concerns. The Commissioner had heard concerns regularly from residents regarding contact through 101 and a lack of confidence in reporting crime.
- There was a significant increase in call volumes and demand over the summer of 2019, which had seen a drop in call handling statistics. Members heard call centre statistics were monitored continuously and drilled down into twice daily operationally, as wellbeing reported periodically to collaboration meetings.
- There were currently 320 people working within the Constabulary's contact centre receiving 1 million calls each year. 60% of calls received were not relevant to policing and increasing staffing would allow more effective triaging of calls.

- The first phases of roll out of CMP indicated that any initial drop in productivity from initial implementation of the system was already back to previous standards and beyond. It was heard that CMP would deliver significant improvements in effective operational deployment and capacity.
- In response to concerns regarding how the Commissioner and the Constabulary were demonstrating value for money to residents, it was heard that the Commissioner held the Chief Constable to account for ensuring that resources available were managed effectively.
- The Commissioner planned to provide leaflets to be distributed with council tax bills to explain to residents what the additional monies raised through the precept would deliver and that the Commissioner and his team would be out at events in the coming months to meet with the public and answer their questions.
- The estimated £43m per annum under funding of the force had a significant impact on delivering the levels of visible policing local communities desired. Increasing the precept by £10 per annum (Band D) would stop further cuts and any reduction in public safety, in the advance of any national fairer funding.
- The budget proposed also enabled more staffing for the force, which was expected to lead to faster response time and deployment, expanding the range of the greatest risk and harm model. It was also hoped that staff wellbeing would be improved and working days lost through stress and trauma reduced.
- In 2020-21 the Panel would scrutinise how the budget, if agreed, had delivered value for money to the public.
- The increase in the central government grant was to deliver up-front funding for non-pay costs, including equipment and accommodation, for those officers being recruited through the central uplift. Resultantly new officer and estate uplift reserves had been created to hold this funding to be drawn down as required.
- Projects funded through the pension deficit contribution saving were being monitored by the Commissioner's Chief Financial Officer to ensure they were genuine one-off costs.
- The Commissioner would provide a response, following the meeting, to concerns raised regarding volumes of low level crime and antisocial behaviour and the link with violent crime.
- In setting the budget the Commissioner explained it was in the expectation that if he was to be the next PCC he would be content that his predecessor had made the right choice and that he would not make any decisions in the rest of the current term that he would not be happy to inherit himself.

Following questions, the Chairman moved to debate. Members discussed the precept proposal, noting that the spending outlined would protect the public from risk and harm, provide a real opportunity to grow officer numbers and improve contact with the force. Members however expressed caution over the potential impact on residents in meeting any future increases to the precept and recognised the role of the Panel in monitoring the outcomes of the proposed budget, if agreed, to identify how it is delivering value for money to the public.

Councillor Stewart proposed a recommendation to support the Commissioner's proposed precept of £10 per annum for Band D properties. The motion was seconded and a vote took place on the endorsement of the proposed increase to the policing precept, which was agreed by 15 of the members present, with one abstaining from the vote.

Members were then asked to consider the recommendations outlined in paragraphs 1.2 to 1.5 of the report.

Michael Coombes proposed an amendment to recommendation 1.4 to read:

The Panel notes the proposals in the report which outline significant investment in policing within Hampshire Constabulary Policing area for 2020/21, including an increase in police officer numbers by 156 above the existing budgeted establishment as part of the first tranche of the Government's commitment to increase police officer numbers nationally by 20,000.

The amendment was agreed by all Members present.

Councillor Bound proposed the inclusion of an additional recommendation:

The Panel recommends that the PCC provides the Panel with a quarterly report of total establishment; explicitly stating officers, PCSO's and other staff along with actual in post headcount.

The additional recommendation was agreed by all Members present.

Recommendations 1.2, 1.3 and 1.5 were agreed by all Members, as presented within the report.

RESOLVED:

That the Police and Crime Panel support the Police and Crime Commissioner's (PCC's) proposed precept increase of £10 per annum for Band D properties, which is the equivalent of 83p per month, or 19p per week.

The Panel note that 61% of households across Hampshire and the IOW are in properties in council tax bands A-C and would therefore see a precept increase of less than £10 per annum if the above recommendation is supported.

The Panel note that the full precept increase will be utilised in support of local policing.

The Panel notes the proposals in the report which outline significant investment in policing within Hampshire Constabulary Policing area for 2020/21, including an increase in police officer numbers by 156 above the existing budgeted establishment as part of the first tranche of the Government's commitment to increase police officer numbers nationally by 20,000.

The Panel note that the PCC has undertaken broad consultation over the course of the last year to determine the public support for a precept increase, and that the overall collective outcome of the consultation shows that there is significant support for a precept increase.

The Panel recommends that the PCC provides the Panel with a quarterly report of total establishment; explicitly stating officers, PCSO's and other staff along with actual in post headcount.

The Chair paused the meeting for a 10 minute comfort break, suspending the meeting from 11:30 to 11:40.

Councillor Craig left the meeting at this point.

256. POLICE AND CRIME COMMISSIONER - POLICE AND CRIME PLAN DELIVERY

Members received advance slides and a presentation from the Chief Executive setting out an update on delivery against the Police and Crime Plan 2016-2021.

Members heard that most of the projects initiated in the current PCC's term had now been delivered and that office resource was being focussed in other areas. Such work including preparing for the budget, delivering the PCC elections in May and meeting the changes to the PCC's statutory role in respect of police complaints.

Significant draw on resources was required to support the election with Southampton City Council managing the election returns work. Members heard that the PCC elections were the biggest election across the policing area with approximately 1.4 million electorates. The office were also preparing a 100 day plan outlining commitments on the PCC's time in their first 100 days in office following election.

The Chief Executive advised that he was developing a small team to meet the number of requests to review anticipated to be received following the implementation of the Police (Complaints and Misconduct) Regulations 2020. Present expectations were a minimum of 365 reviews per annum, but with potential for that number to increase as the regulations also expanded the definition of a complaint.

RESOLVED:

That the update on the delivery of the Police and Crime Plan is noted.

257. ANNUAL REPORT 2018-19 - RESPONSE FROM THE COMMISSIONER

Members were presented with the Commissioners response to the Police and Crime Panel's comments on the Annual Report.

RESOLVED:

That the response from the Commissioner is noted.

258. **POLICE AND CRIME PANEL - UPDATE FROM WORKING GROUPS**

Members were presented with the Commissioner's response to the recommendations of the Panel's scrutiny which considered how the Commissioner was enabling effective and efficient operational policing.

The Chairman confirmed that, in preparing the outcomes of this review, the Panel were considerate that the current PCC term was nearing its end and therefore would look to the next Police and Crime Plan to incorporate the outcomes of the Panel's review. Members heard that the Plan Working Group would lead on this work and that the Chairman would raise the Panel's expectations, in this regard, at the information event to potential PCC candidates as well as through discussion with the PCC once elected.

RESOLVED:

That the response from the Commissioner is noted.

259. **POLICE AND CRIME PANEL - GOVERNANCE UPDATE**

Members received a report from the Democratic Services Officer to the Panel, setting out revisions to the Panel's Protocol for the Informal Resolution Procedure regarding Complaints made against the PCC, following the implementation of the Police (Complaints and Misconduct) Regulations 2020.

Following a brief verbal explanation of the changes brought into force by the new regulations and an understanding of the impact upon the role of the Panel Members agreed unanimously to the changes outlined to the protocol.

RESOLVED:

That the Panel agrees the updated Protocol for the Informal Resolution Procedure Regarding Complaints made Against the PCC.

That the Panel requests an annual update from the PCC, monitoring the right to review process and scrutinising how the PCC is holding the Chief Constable to account in relation to the handling of complaints locally.

260. **POLICE AND CRIME PANEL - WORK PROGRAMME**

Members received a report from the democratic support officer to the Panel setting out the proposed work programme for the Panel.

RESOLVED:

That the work programme is agreed.

The meeting closed at 13:25

Chairman, 3 July 2020

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HAMPSHIRE POLICE AND CRIME PANEL

Report

Date considered:	3 July 2020
Title:	Appointments Report
Contact:	Democratic Services Officer to the Panel
Email:	Hampshire.pcp@hants.gov.uk

1. Executive Summary

- 1.1 The purpose of this report is to set out how Hampshire Police and Crime Panel (PCP) is meeting the balanced appointment objective in its Membership for the 2020/21 municipal year.
- 1.2 Further this paper recommends a 12-month extension to the appointment of the two current Independent Co-opted Members and the co-option of an additional local authority member to the Hampshire Police and Crime Panel (PCP).

2. Panel Membership

A table outlining the political make-up of the local authorities across the policing area, as at May 2020, is attached as Appendix one. In order to meet the balanced appointment objective, the data in appendix one surmises that the political balance of the PCP for the 2020/21 should, as far as is reasonably practical be:

	Con	Lib Dem	Lab	Sub Total	UKIP	Green	CCH	Ind	Vacancies	TOTAL number of seats
Proportionality %	55.69%	25.30%	9.88%	90.87%	0.30%	0.00%	1.65%	7.19%	0.75%	100.00%
Therefore, of the 15 seats (to 2 decimal points)	8.35	3.79	1.48	13.63	0.04	0.00	0.25	1.08	0.11	15.00
Rounded up/down	8	4	2	14	0	0	0	1	0	1
Therefore, of the 18 seats (to 2 decimal points)	10.02	4.55	1.78	16.36	0.05	0.00	0.30	1.29	0.13	18.00
Rounded up/down	10	5	2	17	0	0	0	1	0	1.00

N.B Independents have not formed a group across Hampshire and the Isle of Wight, so therefore are not able to claim seat on PCP

Table 1

2.1. Following notification of appointments to the Panel for the 2020/21 municipal year, from each of the local district, borough, unitary authorities across the Hampshire Policing Area, along with Hampshire County Council the Membership of the PCP is:

Name	Appointing Authority	Political Group
Councillor Dave Stewart (Chair)	Isle of Wight Council	Conservative
Councillor Jan Warwick (Vice Chair)	Hampshire County Council	Conservative
Councillor Diane Andrews	New Forest District Council	Conservative
Councillor John Beavis	Gosport Borough Council	Conservative
Councillor Simon Bound	Basingstoke and Deane Borough Council	Conservative
Councillor Trevor Cartwright MBE	Fareham Borough Council	Conservative
Councillor Tonia Craig	Eastleigh Borough Council	Liberal Democrat
Councillor Lisa Griffiths	Winchester City Council	Conservative
Councillor Gary Hughes	Havant Borough Council	Conservative
Councillor Lee Hunt	Portsmouth City Council	Liberal Democrat
Councillor Phillip Lashbrook	Test Valley Borough Council	Conservative
Councillor David McKinney	East Hampshire Borough Council	Conservative
Councillor Ken Muschamp	Rushmoor Borough Council	Conservative
Councillor James Radley	Hart District Council	Community Campaign Hart
Councillor Dave Shields	Southampton City Council	Labour
Councillor Brian Laming	Additional Local Authority Co-opted	Liberal Democrat

	Member	
Councillor Lynne Stagg	Additional Local Authority Co-opted Member	Liberal Democrat
<i>Pending confirmation of Appointment</i>		
Councillor Tony Jones	Additional Local Authority Co-opted Member	Labour
Michael Coombes	Independent Co-opted Member	
Bob Purkiss MBE	Independent Co-opted Member	

Table 2

2.2. Table 3 demonstrates that the Membership for the 2020/21 Municipal year, as laid out within Table 2, is broadly politically proportionate for the purposes of the balanced appointment objective.

	Con	Lib Dem	Lab	Other	Vacant
Proportional appointment (18 seats):	10	5	2	1	
Currently appointed (17 seats, 1 vacant):	11	4	1	1	1

Table 3

3. Background

3.1. The PCP Arrangements set out that the Panel must secure that (as far as reasonably practicable) the "balanced appointment objective" is met. This is the objective that local authority members of the Panel (when taken together) represent all parts of the police area as well as the political make-up of the local authorities in the police area (when taken together); and have the skills, knowledge and experience necessary for the Panel to discharge its functions effectively

Local authority co-opted Members

3.2. In accordance with Schedule 6, paragraph 4 of the Police Reform and Social Responsibility Act 2011 ("the Act"), the Hampshire Police and Crime Panel ("the Panel") may resolve to appoint up to three additional co-opted members in order to meet the balanced appointment objective, subject to authorisation from the Secretary of State.

3.3. The Panel's Rules of Procedure state that the Panel may resolve, with the Secretary of State's agreement, to appoint up to three additional co-opted members, who may be members of the local authorities in the Hampshire

police area. Appointments will usually be for a four-year term (and subject to the terms of the Panel Arrangements on continuation in office), coterminous with that of the PCC, in line with Rule 21 paragraph (1). The Panel must, from time to time, decide whether the Panel's exercise of this power would enable the balanced appointment objective to be, or would contribute to that objective being, met or more effectively met, and if the Panel decides that the exercise of the power would do so, must exercise that power accordingly. At its meeting on 29 June 2012, the Panel resolved to have three additional local authority co-opted Members, to allow it to meet, or more effectively meet the balance appointment objective.

- 3.4. A decision of the Panel to co-opt a person who is a member of a local authority in the Hampshire Police area must be a unanimous decision of the Panel and must be notified to the Secretary of State in writing (including the Panel's reasons for deciding that co-opting that person would enable the balanced appointment objective to be, or contribute to the objective being, met or more effectively met).
- 3.5. A vacancy for a Local Authority Co-opted Member arose at the end of March 2020, following the death of Councillor Frank Rust, who had served on the Panel as the local authority co-opted member for the Labour Party since October 2016.
- 3.6. The political proportionality for the Hampshire Policing area (Table 3) demonstrates the balanced appointment objective would be best met through the co-option of two additional Liberal Democrat and one additional Labour Members to the Panel.
- 3.7. Labour Party group leaders across the Hampshire Policing area were written to in April 2020 and asked to propose a collective nomination for the vacant co-optee position before 5 June 2020.
- 3.8. On 1 June 2020 the Panel received notification that Councillor Tony Jones had been selected as the Labour Group nominee.

Independent co-opted Members

- 3.9. The Panel's Rules of Procedure state that the Panel "must appoint two co-opted members who may not be members of the local authorities in the Hampshire police area. Appointments will usually be for a four-year term (and subject to the terms of the Panel Arrangements on continuation in office), coterminous with that of the PCC".
- 3.10. The four-year terms of the two current Independent Co-opted Members of the Police and Crime Panel are due to expire in July 2020. These appointments were coterminous with the term of the Police and Crime Commissioner (PCC)
- 3.11. An open recruitment process to seek applications for Independent Co-opted Members was planned to commence in the spring of 2020. Following the outbreak of covid-19 it was determined, in consultation with the Chairman and Vice-Chairman, that it would not be possible to conduct a full and thorough recruitment process in accordance with Rule 21 of the PCP's Rules of Procedure.

- 3.12. Advice was sought from the Home Office, through the Local Government Association (LGA), regarding the appropriateness of extending the appointment of the two current independent co-opted Members for a further 12 months. The response confirmed that the terms under which independent members are co-opted (including terms of office and conditions for reappointment) are determined by the Panel's own arrangements, which the Panel can modify if necessary (by unanimous agreement).
- 3.13. Additionally, extending the term of the existing co-opted Members would allow their appointed term to remain in-line with that of the PCC, following the postponement of the 2020 PCC elections to May 2021.

4. Recommendations

- 4.1. That the Panel notes its Membership for the 2020/21 municipal year, as laid out in Table 2 of this report.
- 4.2. That the Panel notes the Panel Membership is, at the time of the meeting, politically proportionate for the purpose of the balanced appointment objective as outlined in Table 3.
- 4.3. That the terms of appointment for Michael Coombes and Bob Purkiss, as Independent Co-opted Members to the Hampshire Police and Crime Panel, are extended until the first meeting of the Panel in the 2021/22 municipal year.
- 4.4. That Councillor Tony Jones is appointed to the Hampshire Police and Crime Panel, as a Local Authority Co-opted Member representing the Labour Group.

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
Rules of Procedure of the Hampshire Police and Crime Panel	http://documents.hants.gov.uk/partnerships/hampshire-pcp/PoliceandCrimePanelRulesofProcedure.pdf
The Police and Crime Panels (Nominations, Appointments and Notifications) Regulations 2012	http://www.legislation.gov.uk/uksi/2012/1433/pdfs/uksi_20121433_en.pdf

Appendix One

POLICE & CRIME PANEL PROPORTIONALITY 2020/21										
Authority	Con	Lib Dem	Lab	Sub Total	UKIP	Green	CCH	Ind	Vacancies	TOTAL number of seats
Basingstoke & Deane	29	7	13	49				11		60
East Hampshire	32	7	2	41				2		43
Eastleigh	2	34	0	36				3		39
Fareham	22	4	0	26				5		31
Gosport	18	14	2	34						34
Hampshire County	55	19	1	75			1	2		78
Hart	11	10	0	21			10	1	1	32
Havant	33	1	2	36	2					38
Isle of Wight	25	2	0	27				13		40
New Forest	46	13	0	59				1		60
Portsmouth	16	17	6	39				3		42
Rushmoor	25	2	10	37					2	37
Southampton	18	0	30	48						48
Test Valley	23	12	0	35				6	2	41
Winchester	17	27	0	44				1		45
TOTAL	372	169	66	607	2	0	11	48	5	668
	Con	Lib Dem	Lab	Sub Total	UKIP	Green	CCH	Ind	Vacancies	TOTAL number of seats
Proportionality %	55.69%	25.30%	9.88%	90.87%	0.30%	0.00%	1.65%	7.19%	0.75%	100.00%
Therefore of the 15 seats (to 2 decimal points)	8.35	3.79	1.48	13.63	0.04	0.00	0.25	1.08	0.11	15.00
Rounded up/down	8	4	2	14	0	0	0	1	0	1
Therefore of the 18 seats (to 2 decimal points)	10.02	4.55	1.78	16.36	0.05	0.00	0.30	1.29	0.13	18.00
Rounded up/down	10	5	2	17	0	0	0	1	0	1.00

HAMPSHIRE POLICE AND CRIME PANEL

Report

Date considered:	3 July 2020
Title:	Police and Crime Commissioner – Police and Crime Plan Update
Contact:	Office of the Police and Crime Commissioner
Email:	opcc@hampshire.pnn.police.uk

1. Executive Summary

- 1.1 The purpose of this item is to receive an update from the Police and Crime Commissioner on Police and Crime Plan Delivery.

2. Recommendations

- 2.1. That the Panel notes the update against the Police and Crime Plan.

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

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Police and Crime Plan

Decisions Update

(Decisions approved since last Panel meeting on 7-Feb-20)

Police and Crime Plan | Decisions



Summary of recent decisions approved by Police and Crime Commissioner

Title	Date approved	Summary
Supporting suicide prevention and intervention on the Isle of Wight	Jun-20	Approved funding of £1,000 to contribute towards the purchase of a thermal imaging camera to help in supporting and locating vulnerable individuals of higher risk of suicide. This initiative will also reduce the time required of frontline police officers.
Raising standards for research and analytical capabilities across the Office of the Police and Crime Commissioner through access to training (ID: 549)	May-20	Approved funding of £6,500 to provide access to journals and leading research and analytical organisations for OPCC teams (Performance and Information, Communications and Engagement and the Violence Reduction Unit). This will promote best practice in research standards and reporting and a proactive approach to learning and development.
Community consultation funding to meet the statutory responsibilities of the Police and Crime Commissioner and delivery of the Police and Crime Plan 2016-21 – with a particular focus on BAME and Community reaction to CJS outcomes and processes (ID: 548)	May-20	Approved funding of £12,365 to enable tailoring of research within the Police and Crime Commissioner’s community consultation statutory responsibility to focus on BAME and community reaction to Criminal Justice System outcomes and processes.
Contribution to the SafetyNet licence for Financial Year 2020/21 to support delivery of the Police and Crime Plan. This enhances the ability to identify, manage support to and so protect vulnerable people and victims (ID: 547)	May-20	Approved a funding contribution of £10,720 to support Local Authorities and partners who use SafetyNet for the purpose of multi-agency working, facilitating appropriate interventions to keep vulnerable people safe.
‘Covid-19 Response Fund’ - A commissioning response to Covid-19, supporting victims and reducing offending during the pandemic (ID: 546)	May-20	Approved funding of £500,000 for the ‘Covid-19 response Fund’ to provide urgent investment and critical support to existing providers delivering vital services. Services providers will be able to apply for grants that support victims of crime and those most vulnerable and at risk of being a victim as a result of the Covid-19 pandemic. Grants will also support prevention of offending and re-offending at this challenging time.

Police and Crime Plan | Decisions



Summary of recent decisions approved by Police and Crime Commissioner

Title	Date approved	Summary
To ensure continuous support for victims of sexual assault aged 13+ years and affirm 18 months funding for the Crisis Worker at the Sexual Assault Referral Centre (SARC) (ID: 529)	May-20	Approved funding of £45,000 for 18 months (April 21 - Sept 22), for a Crisis Worker at the Sexual Assault Referral Centre (SARC), aligning with the wider NHS England SARC contract, to provide continuous support for victims of sexual assault aged 13+ years.
Covid-19 Keeping Communities Safer Fund to support a range of local initiatives that need immediate financial support to help them to keep our communities safer (ID: 545)	Apr-20	Approved the release of funding of up to £25,000 to enable local services to apply for grants to enable them to support our communities through the Covid-19 pandemic.
[INVESTMENT in POLICING] Dep's Dinners - Provision of meals to frontline officers and staff in support of Hampshire Constabulary's response to the COVID-19 crisis (ID: 544)	Apr-20	Approved funding of £11,000 , for an estimated 3 month period from 31-Mar-20, to support 'Dep's Dinners' - the provision of meals to frontline officers and staff in support of Hampshire Constabulary's response to the COVID-19 crisis.
[INVESTMENT in POLICING] Provision of a fit for purpose estate which supports Hampshire Constabulary's uplift in officer numbers and the Police and Crime Commissioner's priority to enable effective and efficient operational policing (ID: 533)	Mar-20	Approved a £685,000 draw-down from reserves to progress continued detailed analysis and feasibility work regarding estate implications from the officer uplift. Approved the retention of strategically located police estate formally identified for disposal.
[INVESTMENT in POLICING] Co-ordinating and accelerating improvements to forensic provision within Hampshire Constabulary (ID 527)	Mar-20	Approved funding of £153,400 (from the Scientific Services - Lab Reserve fund) be used to support the co-ordination and acceleration of improvements to forensic provision within Hampshire Constabulary.

Police and Crime Plan | Decisions



Summary of recent decisions approved by Police and Crime Commissioner

Title	Date approved	Summary
Keeping our communities SAFER, through improved community data that will better enable evidence-based decisions (ID: 521)	Mar-20	Approved funding of £30,400 for financial year 2020-21 to secure continued survey capabilities to keep our communities SAFER, through improved community data that will better enable evidence-based decisions.
[INVESTMENT in POLICING] Approval and signing of contract to enable the creation of the new Police Training Programme for the delivery of the Police Constable Degree Apprenticeship and Degree Holder Entry Programme' (ID: 519)	Mar-20	Approved entry into a three-year contract with Middlesex University for the delivery of the Police Constable Degree Apprenticeship and the Degree Holder Entry Programme to enable the recruitment of officers, including the significant uplift in Police Officer numbers. This programme will be funded from the current training budget, previously approved officer uplift funding and the Apprenticeship levy.
Public and stakeholder engagement and consultation to support the delivery of Police and Crime Commissioner's statutory duties and the development and delivery of the Police and Crime Plan - 2020-21 (ID: 542)	Feb-20	Approved funding of £99,810 (for 2020-21) for public and stakeholder engagement consultation to support the delivery of Police and Crime Commissioner's statutory duties and the development and delivery of the Police and Crime Plan.
Extending the Cyber Ambassador scheme to reach a larger number of young people to reduce their vulnerability and keep them safer online (ID: 541)	Feb-20	Approved an increase in investment (£149,960) in the Cyber Ambassador scheme for further development and wider implementation. Funding covers a new role (£29,960) over one year from Jul-20 - Jul-21, with a further £120,000 for two posts (current and new post) from Jul-21 - Jul-23 to support existing schools in keeping them up to date of new risks and with ongoing implementation.
Joining partners to reach vulnerable communities (ID: 539)	Feb-20	Approved the provision of sponsorship funding to The Big Band Buffet in the sum of £2,500 for the Financial Year 2020-2021 towards the costs of running the day-long event during which targeted crime and safety advice will be given to attendees.

Police and Crime Plan | Decisions



Summary of recent decisions approved by Police and Crime Commissioner

Title	Date approved	Summary
Supporting partners to engage diverse communities to keep them safer (ID: 538)	Feb-20	Approved the provision of sponsorship funding to Unity 101 FC in the sum of £5,000 for 2020-21 to replace kit and to support with training and game costs to enable the team to continue engaging with the local community to promote community cohesion.
Ensuring the Commissioner's website is accessible to all people living and working in the Hampshire Constabulary area and beyond, regardless of any illness, disability or impairment (legislative requirement) (ID: 537)	Feb-20	Approved funding of £20,000 to cover development work needed to ensure that the Commissioner's website is accessible to all people living and working in the Hampshire Constabulary area and beyond, regardless of any illness, disability or impairment (statutory requirement under The Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018).
Council tax Precept 2020/21, Budget 2020/21 and Medium Term Financial Strategy 2021/22 to 2023/24 (ID: 536)	Feb-20	Approved budget for 2020-21, including the council tax requirement, council tax precept, revenue budget, medium term financial strategy (2021-22 - 2023-24), capital programme, capital strategy, reserves strategy and reserves profile.
Treasury Management Strategy and Investment Strategy 2020/21 to 2022/23 (ID: 535)	Feb-20	Approved the Treasury Management Strategy and Investment Strategy 2020-21 to 2022-23.
To reduce waiting times and improve sexual crime therapeutic support in Basingstoke, & Deane, Hart, Rushmoor and Alton for victims of sexual crime (ID: 534)	Feb-20	Approved funding of £132,604 up to 31 March 2022 for the provision of Sexual Crime Therapeutic Support for the North area covering Basingstoke & Deane, Hart, Rushmoor and Alton, reducing waiting times and improving support for victims of sexual crime.

Police and Crime Plan | Decisions



Summary of recent decisions approved by Police and Crime Commissioner

Title	Date approved	Summary
<p>[INVESTMENT in POLICING] Governance document to enable delivery by host force of national Modern Slavery Programme - Section 22A Agreement (ID: 528)</p>	<p>Feb-20</p>	<p>Approved a Section 22A Collaboration Agreement in the interests of enhancing operational effectiveness and efficiency: Modern Slavery Programme.</p>
<p>Supporting victims of sexual assault aged 13+ years - One additional years funding for a Crisis Worker at the Sexual Assault Referral Centre (SARC) (ID: 526)</p>	<p>Feb-20</p>	<p>Approved funding of £30,000 to extend the Crisis Worker at the Sexual Assault Referral Centre (SARC) for one year (Apr-20 - Mar-21) to align with the wider NHS England SARC contract.</p>
<p>To reduce waiting times and improve sexual crime therapeutic support on the Isle of Wight for victims of sexual crime (ID: 525)</p>	<p>Feb-20</p>	<p>Approved funding of £45,944 up to 31 March 2022 for the provision of Sexual Crime Therapeutic Support on the Isle of Wight, reducing waiting times and improving support for victims of sexual crime.</p>
<p>To reduce waiting times and improve sexual crime therapeutic support in Eastleigh, New Forest, and Southampton for victims of sexual crime (ID: 524)</p>	<p>Feb-20</p>	<p>Approved funding of £212,294 up to 31 March 2022 for the provision of Sexual Crime Therapeutic Support in the South West area covering Eastleigh, New Forest and Southampton, reducing waiting times and improving support for victims of sexual crime.</p>
<p>To reduce waiting times and improve sexual crime therapeutic support in Fareham, Gosport, Havant, Petersfield and Portsmouth for victims of sexual crime (ID: 523)</p>	<p>Feb-20</p>	<p>Approved funding of £221,844 up to 31 March 2022 for the provision of Sexual Crime Therapeutic Support in the South East area covering Fareham, Gosport, Havant, Petersfield and Portsmouth, reducing waiting times and improving support for victims of sexual crime.</p>

Police and Crime Plan | Decisions



Summary of recent decisions approved by Police and Crime Commissioner

Title	Date approved	Summary
To reduce waiting times and improve sexual crime therapeutic support in Winchester and Test Valley for victims of sexual crime (ID: 522)	Feb-20	Approved funding of £62,710 up to 31 March 2022 for the provision of Sexual Crime Therapeutic Support in the Central area covering Winchester and Test Valley , reducing waiting times and improving support for victims of sexual crime.
Update to Scheme of Delegation and Consent in response to changes in The Police (Complaints and Misconduct) Regulations 2020 (ID: 518)	Jan-20	Approved amendments to the Scheme of Delegation and consent in response to changes in The Police (Complaints and Misconduct) Regulations 2020.
Page 51 [INVESTMENT in POLICING] Estate feasibility study – Contact Management, Training and other ancillary functions (ID: 516)	Jan-20	Approved funding of £450,000 to enable procurement, options appraisal and detailed delivery plan including internal management resource, to provide a detailed feasibility and appraisal of estate provision for Contact Management, Training and other ancillary functions.
Proposed funding allocations under the Safer Communities Grant Fund for 2020/21 (ID: 515)	Jan-20	Approved 61 applications as the commissioning grants funding allocations for the first grants round for 2020-21, totalling £1,310,733 . Funding will support victims of crime (£312,076) and the reduction of offending and support to vulnerable people (£998,657), supporting community priorities as set out in the Commissioner’s Police and Crime Plan 2016-21.
Domestic homicide review funding - PCC’s partnering role supporting SAFER (ID: 510)	Jan-20	Approved continuation of support to the Community Safety Partnerships by contributing £2,000 towards each Domestic Homicide Review in Hampshire, Portsmouth, Southampton and the Isle of Wight. A sum of £12,000 is therefore earmarked to cover the predicted costs over the next three years (Jan-20-Mar-23).

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HAMPSHIRE POLICE AND CRIME PANEL

Report

Date considered:	3 July 2020
Title:	Membership of Sub-Committee and Working Groups
Contact:	Democratic Services Officer to the Panel
Email:	Hampshire.pcp@hants.gov.uk

1. Executive Summary

- 1.1 The purpose of this paper is to set out the proposed membership of the working groups and sub-committee that operate under the Hampshire Police and Crime Panel (PCP).

2. Sub-Committee and Working Groups

Complaints Sub-Committee

- 2.1 The PCP is responsible for handling complaints made against the Police and Crime Commissioner for Hampshire (PCC), and for informally resolving non-criminal complaints, as well as complaints or conduct matters that are referred back to the Panel by the IOPC.
- 2.2 At its meeting on 19 October 2012, the PCP agreed that all complaints received should be considered by a Complaints Sub-Committee. The terms of reference for this Sub-Committee are attached as Appendix One.
- 2.3 This Sub-Committee meets on an ad hoc basis. In the previous year, the Sub-Committee has met twice.
- 2.4 The Sub-Committee is appointed on a politically proportionate basis and made up of five members. Membership shall include one of the PCP's two independent co-opted Members, who shall be appointed Chairman.
- 2.5 It is suggested that, as in previous years, the Chairman of the Panel will not be a member of this Sub-Committee. This will enable the Chair to be independent of the process should an issue relating to the handling or outcome of a complaint arise.
- 2.6 It is recommended that the membership of this sub-committee remain at five members.

Police and Crime Plan Working Group

- 2.7 The PCP set up the Police and Crime Plan working group following the election of the Police and Crime Commissioner in May 2016, in order to review the draft Police and Crime Plan. It has remained active since this time for the purpose of monitoring the implementation plan and drafting and

leading the work-programme for proactive scrutiny sessions. The terms of reference for this working group is attached as Appendix 2.

- 2.8 The Police and Crime Plan working group has met twice in the last year, and these meetings are scheduled in advance.
- 2.9 It is recommended that the membership of this working group remain at five members.

Finance Working Group

- 2.10 The PCP set up the Finance working group in 2012/13 in order to scrutinise the proposed budget and related financial papers prior to the PCP's review of the proposed precept. Since this time, it has continued to meet in order to review information in advance of the annual scrutiny of the proposed precept. The terms of reference for this working group is attached as Appendix 3.
- 2.11 The Finance working group has met four times in the last year, and these meetings are scheduled in advance as much as possible.
- 2.12 It is recommended that the membership of this working group remain at five members.

3 Recommendations

- 3.1 That the Panel agree the final membership of the Complaints Sub-Committee, Police and Crime Plan working group and Finance working group for the 2020/21 municipal year.**

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
N/A	N/A



COMPLAINTS SUB-COMMITTEE

TERMS OF REFERENCE

1. Role and Purpose of the Complaints Sub-Committee

The Complaints Sub-Committee is a permanent sub-committee of the Hampshire Police and Crime Panel (PCP), with membership agreed annually at the Panel's Annual Meeting.

The PCP is responsible for handling complaints made against the Police and Crime Commissioner (PCC) or the Deputy Police and Crime Commissioner (DPCC) (should one be appointed). The Complaints Sub-Committee's purpose is to review and determine all complaints made against the PCC and DPCC in line with the Panel's 'complaints protocol'.

2. Scope of the Complaints Sub-Committee

Objectives:

1. To review and determine any complaint received against the PCC or DPCC in line with the Panel's 'complaints protocol', which makes allegations of a breach of the PCC's code of conduct. In discharging their duties the Complaints Sub-Committee shall have regard to:
 - The Code of Conduct of the PCC/DPCC;
 - Whether the complaint discloses a specific conduct failure on the part of the PCC/DPCC, identifiable within the Code of Conduct of the PCC/DPCC, or whether it relates to operational matters of the constabulary, and operational policing matters in which the PCC has no authority;
 - The remedies available to it;
 - All other relevant considerations.

In undertaking their responsibilities, the sub-committee will consider how any action plan or recommendation made following determination of a complaint will seek to resolve a complaint, and support the PCC in avoiding future complaints of a similar nature.

Exclusions:

The sub-committee will only consider complaints which appear to be qualifying complaints within the meaning of section 31(1)(a) of the Police Reform and Social Responsibility Act 2011.

In accordance with the Elected Local Policing Bodies (Complaints and Misconduct) Regulations 2012 and any amending legislation, the Complaints Sub-Committee may not conduct an investigation. The Complaints Sub-Committee may exercise its delegated powers to require the person complained against to provide information or documents or attend before it to answer questions or give evidence, as this will not be regarded as an investigation. However, any other step intended to gather information about the complaint, other than inviting the comments of the complainant and the person complained against, will be likely to amount to investigation.

If, at any stage, the IOPC informs the PCP that they require the complaint to be referred to them, the sub-committee will do so on behalf of the PCP. If matters come to light during the resolution process which indicates the commission of a criminal offence, the complaint must be referred to the IOPC by the sub-committee as a potential 'serious complaint' and any resolution process suspended.

3. Method

The sub-committee meet on an ad-hoc basis in response to complaints activity, in accordance with the 'complaints protocol'

As a sub-Committee of the Panel access to information rules for the public will apply to these meetings. Circulation of Agenda's and minutes will be in accordance with Rule 4 of the Panel's Rule of Proceedings.

It is anticipated that, under the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public will be excluded for the consideration and determination of the complaint/s, at any meeting, on the grounds that the reports(s) contain or there may otherwise be disclosed information which is defined as exempt in Part 1 of Schedule 12A to the Local Government Act 1972, where the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

At any stage, members of the sub-committee or their supporting officers may seek legal advice from the Panel's legal adviser.

4. Membership

The Membership of the sub-committee is determined during the Annual Meeting of the Panel

The sub-committee shall be appointed on a politically proportionate basis and made up of five members. Membership shall include one of the PCP's two independent co-opted Members, who shall be appointed Chairman.

If during any meeting of the sub-committee, the Chair after counting the number of members present declares that there is not a quorum¹ present the meeting shall stand adjourned. The consideration of any business not transacted shall be adjourned to a time fixed by the Chair.

5. Outcomes

The Complaints Sub-Committee will provide an annual report to the AGM of the PCP, held in public, setting out complaints activity during the previous 12 calendar months.

Annexe

Background

The PCP is responsible for handling complaints made against the Police and Crime Commissioner for Hampshire, and for informally resolving non-criminal complaints, as well as complaints or conduct matters that are referred back to the Panel by the Independent Police Complaints Commission. In 2012, the PCP agreed that all complaints received should be considered by a Complaints Sub-Committee, in accordance with its agreed 'Complaints protocol'.

Further information can be found online:

<http://www3.hants.gov.uk/hampshire-pcp/pcc-complaints.htm>

¹ The Quorum for meetings of the sub-committee is three Members, in accordance with the Local Government Act 1972.



POLICE AND CRIME PLAN WORKING GROUP

TERMS OF REFERENCE

1. Role and Purpose of the Police and Crime Plan Working Group

The Police and Crime Plan Working Group is a permanent working group of the Hampshire Police and Crime PCP (PCP), with membership agreed annually at the PCP's Annual Meeting.

The Police and Crime Plan Working Group's purpose is to take a lead on the PCP's proactive scrutiny work programme as well as supporting the PCP in their statutory responsibility to contribute to the development of the Police and Crime Commissioner's (PCC) police and crime plan.

2. Scope of the Police and Crime Plan Working Group

Objectives:

2. *To take a lead in the PCP's scrutiny of delivery against the police and crime plan. Key activities include:*
 - a. Reviewing the draft police and crime plan, ahead of its scrutiny by the full PCP. Through this activity Members of the working group will make recommendations to the PCC.
 - b. Reviewing any subsequent updates to the police and crime plan as required.
 - c. *Reviewing and scrutinising quarterly performance data, provided by the OPCC, outlining delivery against the objectives of the police and crime plan. Through this review the working group should identify key points of interest and/or concern to be brought forth to the full Panel meeting.*
3. To take a lead on the PCP's proactive scrutiny work programme. Key activities include:
 - Making recommendation to the full PCP upon themes for the proactive scrutiny reviews
 - Drafting the scope for proactive scrutiny sessions, including the identification of written witnesses to approach for written and oral evidence, and lines of enquiry for the review.

- Reviewing written evidence received and identifying lines of enquiry for and oral witnesses to invite to the public evidence sessions.
- Leading the drafting of scrutiny reports prior to full PCP approval, including the identification of conclusion and recommendation areas.
- Reviewing the PCC's response to the recommendations of the PCP's scrutiny reports and monitoring progress against the recommendations made.

In undertaking their responsibilities, the working group will consider how outcomes from scrutiny reviews can support the PCC in the delivery of the police and crime plan and inform and enhance the approach to tackling crime and improving community safety across Hampshire and the Isle of Wight.

Exclusions:

The working group will only consider matters which relate to the role and duties of the PCC, and not those which specifically regard operational policing or the responsibility of other statutory bodies.

3. Method

The working group will meet a minimum of four times per year, with additional meetings scheduled in advance as required to support the review of the police and crime plan or the needs of the scrutiny programme. The four scheduled meetings will take place approximately six weeks before date of the full PCP meetings. As a working group of the Panel, meetings will not usually be held in public, and access to information rules for the public will not apply to these meetings.

The working group may call on any member of the PCP to join them as an 'expert' adviser, in order to support the effective discharge of their responsibilities.

Where the working group requires further information in order to enhance the efficiency of the proactive scrutiny work programme, such information will be requested.

Additionally members of this working group will usually represent the PCP at conferences hosted by the Office of the Police and Crime Commissioner for Hampshire (OPCC) and other organisations which focus upon on the thematic scrutiny topics being reviewed and considered by the PCP.

4. Membership

Membership for the year is determined during the Annual Meeting, where Members can volunteer for nomination to the working group, with the final membership agreed by the full PCP.

The working group shall be made up five members. All members of the PCP are eligible for membership and the working group should, where possible, seek to be a cross party group.

The working group may request additional members of the PCP to contribute to the activities of the working group as they find advantageous in the course of their considerations. The working group may also invite representatives of the OPCC or other expert advisers to attend meetings in order to provide advice, but these members will not be full members of the working group.

5. Outcomes

The working group will provide reports and updates, including outlining any recommendations, to the formal meetings of the Panel.

Annexe

Background

The Police and Crime Plan Working Group was set up on 2012 in order to review the draft Police and Crime Plan prior to the PCP's scrutiny of it in March 2013.

The PCP agreed at their January 2014 meeting to build on the 'statutory functions' by moving to a fuller work-programme focusing on core elements of the PCC's Police and Crime Plan. This included an agreement to:

- Hold two sessions at each meeting, with the morning session agenda items relating to the PCP's statutory functions and the afternoon session hosting a proactive scrutiny evidence gathering session.
- Hold additional meetings of the Police and Crime Plan working group in order to set the agenda for the afternoon sessions of the PCP, which would be based on the priorities of the Police and Crime Plan.
- Plan scrutiny sessions in advance so that information can be invited from the PCC, key partner stakeholders, and the public (written and oral evidence as specified by the members) in a timely fashion.
- Report to the PCC conclusions and recommendations outlining the PCP's findings following their scrutiny session.

The Plan Working Group has remained active since this time for the purpose of monitoring the implementation plan and through this to set themes for the proactive scrutiny and lead on the work in this area on behalf of the PCP.

Further information can be found online:

<http://www3.hants.gov.uk/hampshire-pcc/pcc-proactivescrutiny.htm>



FINANCE WORKING GROUP

TERMS OF REFERENCE

1. Role and Purpose of the Finance Working Group

The Finance Working Group is a permanent working group of the Hampshire Police and Crime PCP (PCP), with membership agreed annually at the PCP's Annual Meeting.

The Finance Working Group's purpose is to take a lead on and support the PCP in their statutory responsibility to review the Police and Crime Commissioner's (PCC) annually proposed precept.

2. Scope of the Finance Working Group

Objectives:

To review and interrogate the supporting information (including the budget and related financial papers) prepared by the PCC in advance of consideration by the PCP to support the PCC's precept. Through this activity Members of the working group will review the position leading into precept setting and agree the information to be presented to the full Panel to support their scrutiny, and to better enable the Panel to prepare a report to the PCC on that proposed precept.

In undertaking their responsibilities, the working group will consider how outcomes from their work will help to support the PCP to enable them to comply with their duty under schedule 5 of the Police Reform and Social Responsibility Act 2011, to deliver effective financial scrutiny of the PCC and reach an informed decision when considering the proposed precept, and issuing its report.

3. Method

The working group will meet a minimum of two times per year, with additional meetings scheduled in advance as required to support the review of the PCC's proposed precept. Meetings are scheduled in advance of the meeting of the full Panel in January each year, when the PCP will consider the PCC's proposed precept, and following notification

from the Office of the Police and Crime Commissioner (OPCC) that the draft budget and related financial papers are available for review. As a working group of the Panel, meetings will not usually be held in public, and access to information rules for the public will not apply to these meetings.

The working group may call on any member of the PCP to join them as an 'expert' adviser, in order to support the effective discharge of their responsibilities.

Where the working group requires further information in order to enhance the efficiency of their financial scrutiny such information will be requested.

Additionally, members of the finance working group or their supporting officers may seek advice from Hampshire County Council's finance officers, as the present administrative authority for the PCP.

4. Membership

Membership for the year is determined during the Annual Meeting, where Members can volunteer for nomination to the working group, with the final membership agreed by the full PCP.

The working group shall be made up five members. All members of the PCP are eligible for membership and the working group should, where possible, seek to be a cross party group.

The working group will co-opt any additional members as they may find advantageous in the course of their considerations. The working group may also invite representatives of the OPCC or other expert advisers to attend meetings in order to provide advice, but these members will not be full members of the working group.

5. Outcomes

The working group will deliver a briefing to the full Panel meetings, held in public, ahead of their scrutiny of the PCP's proposed precept.

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HAMPSHIRE POLICE AND CRIME PANEL

Report

Date considered:	3 July 2020
Title:	Membership of the National Association of Police, Fire and Crime Panels
Contact:	Democratic Services Officer to the Panel
Email:	Hampshire.pcp@hants.gov.uk

1. Executive Summary

- 1.1 The purpose of this report is to recommend that the Panel joins the National Association of Police, Fire and Crime Panels (NAPFCP) for the 2020/21 municipal year.

2. Background

- 2.1. The NAPFCP was established in 2018, with the inaugural meeting held on 19 April 2018, to review the formation of the Association, agree its outline terms of reference and initial work programmes. At that meeting it was agreed that the NAPFCP would be formed as a Local Government Association (LGA) Special Information Group (SIG) and seek to represent the views and interests of police and crime panels / police, fire and crime panels, which are hosted by local authorities and on which all English and Welsh authorities outside London are represented.
- 2.2. At establishment 40% of the total number of Panels in England and Wales confirmed they would become association members. The NAPFCP membership subscription for the first year was agreed at £500.
- 2.3. In November 2019 the NAPFCP held its second AGM. At that meeting it was agreed that the association would move to a non-subscription model and the requirement for paid subscription was removed.
- 2.4. The NAPFCP is expected to meet at least twice annually, with those meetings scheduled where possible to coincide with national meetings of Police and Crime Panels to reduce additional costs associated with travel.
- 2.5. It is therefore expected that membership of the NAPFCP is likely to be cost neutral, with the exception of a small amount of officer and Member time.

3. Recommendations

- 3.1. **That the Panel agrees to join the National Association of Police, Fire and Crime Panels (NAPFCP).**

3.2. That the Panel's ongoing Membership of the Association is reviewed annually, with a report from the Panel's supporting officers highlighting any benefits and costs realised.

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

HAMPSHIRE POLICE AND CRIME PANEL

Report

Date considered:	3 July 2020
Title:	Annual Complaints Report
Contact:	Democratic Services Officer to the Panel
Email:	Hampshire.pcp@hants.gov.uk

1. Executive Summary

- 1.1 This purpose of this report is to provide the Hampshire Police and Crime Panel (PCP) with an overview of the work undertaken by the PCP's Complaints Sub-Committee over the previous 12 calendar months.

2. Contextual Information

- 2.1 The PCP is responsible for handling complaints made against the Police and Crime Commissioner for Hampshire (PCC), and for informally resolving non-criminal complaints, as well as complaints or conduct matters that are referred back to the Panel by the IOPC.
- 2.2 The PCP is also required to forward any 'serious' complaint it receives against the PCC to the IOPC. The definition of a 'serious' complaint is 'a qualifying complaint made about conduct which constitutes or involves, or appears to constitute or involve, the commission of a criminal offence'¹.
- 2.3 At its meeting on 19 October 2012, the PCP agreed protocols for how it would handle such complaints. This included the delegation of the initial stages of the complaints handling system to the Chief Executive of the Office of the Police and Crime Commissioner for Hampshire. Should the delegated officer determine that a complaint received should be considered by the PCP's Complaints Sub-Committee, it will be recorded as such and referred to the Panel scrutiny officer.

¹ As per paragraph 2(6) of Schedule 7 to the Police Reform and Social Responsibility Act 2011

- 2.4 The complaints protocol is normally reviewed annually to determine if any amendments need to be made. The current version was revised and agreed at the 7 February 2020 meeting.
- 2.5 The complaints procedure is displayed on the PCP's web pages, and can be found below:
<https://documents.hants.gov.uk/partnerships/hampshire-pcp/PCP-ProtocolfortheInformalComplaintsProcedure.pdf>
- 2.6 Each complaint recorded will be subject to an 'informal resolution' process, described in the complaints procedure. Prior to undertaking this, the Complaints Sub-Committee has the opportunity to 'dis-apply' the informal resolution process, should the complaint fall into a number of categories outlined in legislation.

3. Complaints Sub-Committee

- 3.1 The Membership of the Complaints Sub-Committee during the 2019/20 municipal year was as follows:
- Councillor Lisa Griffiths
 - Councillor Ken Muschamp
 - Bob Purkiss MBE (Chair)
 - The late Councillor Frank Rust
 - Councillor Jan Warwick

- 3.2 The Sub-Committee received legal advice from Portsmouth City Council.

4. Complaints Activity – June 2019 to June 2020

Potential Complaints against the PCC

- 4.1 Three potential complaints were received by the delegated officer between 23 June 2019 and 22 June 2020 (see *Table 1*).
- 4.2 This represents a decrease from the previous 12 months (June 2018 - June 2019), when five potential complaints were received.

Complaints Received – Delegated Officer	No. of Complaints
Potential complaints received	3
- Not recorded as a complaint against the PCC	2
- Recorded as a complaint against the PCC	1
- Recorded as a potential 'serious' complaint against the PCC	0

Table 1

Meetings of the Complaints Sub-Committee

4.3 The Complaints Sub-Committee met on two occasions during the last 12 months. One of these meetings was specifically called to review a decision to restrict access in accordance with the Guidance Note on the management of unreasonable complainant behaviour 12 months earlier. Further details of the dates and papers for these meetings can be viewed online <http://democracy.hants.gov.uk/ieListMeetings.aspx?CommitteId=671>

Outcomes of the Complaints Sub-Committee meetings

- 4.3 At the time of writing:
- No complaints were on-going.
 - No complaints had been referred to the IOPC.
 - One complaint had been informally resolved without action.
 - The unreasonable complainant policy had not been applied during the period June 2019 - June 2020 (see Table 2)

Complaints Conclusions	Number of Complaints
Informal resolution process dis-applied	0
Referred to the IPCC	0
Resolved prior to consideration	0
Informally resolved without action	1
Informally resolved with action plan	0
Unreasonable complainant policy applied	0
Complaint still ongoing	0
Complaint withdrawn by complainant	0

Table 2

5 Recommendations

5.1 That the annual complaints report is noted.

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Procedure for dealing with complaints against the Police and Crime Commissioner (Last updated October 2018)

Location

<http://documents.hants.gov.uk/partnerships/hampshire-pcp/PCP-ProtocolfortheInformalComplaintsProcedure.pdf>

HAMPSHIRE POLICE AND CRIME PANEL

Report

Date considered:	3 July 2020
Title:	Police and Crime Panel – Annual Report
Contact:	Democratic Services Officer to the Panel
Email:	Hampshire.pcp@hants.gov.uk

1. Executive Summary

- 1.1 The purpose of this paper is to present the Panel's Annual Report for 2019/20

2. Recommendations

- 2.1. That the Panel receive and agree the draft annual report.
- 2.2. That, following the meeting and addition of a foreword from the Chairman, the final report be published.

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

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ANNUAL REPORT 2019-20

Foreword from the Chair
(to be added)

1. Introduction

Police and Crime Commissioners (PCCs) were introduced through the Police Reform and Social Responsibility Act 2011, which significantly changed the arrangements for police accountability and governance in England and Wales. Through this legislation Police and Crime Panels (PCPs) were established to provide scrutiny and support to PCCs.

This annual report covers the fourth year of the current term of Mr Michael Lane, the PCC, who was elected to serve Hampshire, Portsmouth, Southampton and the Isle of Wight, in May 2016.

1.1. The Role of the Police and Crime Commissioner

Nationally, PCCs exist to ensure that the policing needs of their communities are met as effectively as possible, to be the voice of the people and hold the police to account. They are to give the public—to which they are directly accountable—a voice at the highest level of policing. They are expected to do this by:

- securing an efficient and effective police for their area;
- appointing the Chief Constable, holding them to account for running the force, and if necessary dismissing them;
- setting the police and crime objectives for their area through a Police and crime plan;
- setting the force budget and determining the precept;
- contributing to the national and international policing capabilities set out by the Home Secretary; and
- bringing together community safety and criminal justice partners, to make sure local priorities are joined up.

Legislation protects the operational independence of the police, making it clear that the Chief Constable retains command and control of police officers and staff.

Contact details for the PCC for Hampshire can be found in Appendix 1.

1.2. The Police & Crime Plan

The PCC sets out in a Police and Crime Plan his objectives for his term of office. This document is of great importance to the PCP as a point of reference in fulfilling its duty to scrutinise and review the actions and decisions of the PCC. Mr Lane's Plan was considered in draft by the PCP in October 2016 and launched in a public event with stakeholders in December 2016. His objectives from this time forward were defined as:

1. Championing Community Needs - Support victims and those affected by crime and disorder
2. Partnerships - Strengthen partnerships to work together to reduce crime, promote public safety and create vibrant inclusive communities
3. Enabling operationally effective policing - Enable effective and efficient operational policing which meets the needs of the people it serves, by empowering the Chief Constable
4. Reduced Offending - Develop services that tackle the root causes of offending and, with partners, make early interventions to prevent offending

These four key strategic priorities were identified by the PCC to support his overarching objective of making 'you, your family, your community: safer'.

The PCC's plan can be found on the following webpage:

<https://www.hampshire-pcc.gov.uk/plan>

1.3. The Role of the Police & Crime Panel (PCP)

The PCP is a joint scrutiny body of the local authorities in the Policing area who perform a number of functions in relation to the PCC and their role. These include:

- To review the draft Police and Crime Plan
- To scrutinise the PCC's Annual Report
- To review and scrutinise decisions and actions by the PCC
- To review and veto the PCC's proposed Council Tax precept levels
- To review the PCC's Conduct – the PCP can suspend the PCC if they are charged with 2 year imprisonable offence and report to Independent Office for Police Conduct (IOPC), however they cannot remove the PCC from office.
- To confirm the Chief Constable's appointment.
- To appoint an acting PCC, if required.

Hampshire PCP fulfils all of these duties in relation to the PCC for Hampshire (and the Isle of Wight, Portsmouth, and Southampton, although these areas are not included in the official title of the PCC, which follows the name of the Constabulary).

Later sections of this report go into further detail on how and when each of these duties (if applicable) were fulfilled for 2019/20. The PCP can require the PCC or their staff to be in attendance at PCP meetings and can invite the Chief Constable or partners responsible for helping to assist in the delivery of the Police and Crime Plan to attend meetings the PCP (although they do not have a statutory duty to do so).

1.4. Members of the Hampshire Police and Crime Panel

The PCP is made up of representatives from each of the Local Authorities in the Hampshire Police area, which includes the cities of Portsmouth and Southampton, the Isle of Wight as well as Hampshire County Council and the 11 Borough and District authorities within it. They are joined by three additional local authority co-opted members, who sit on the PCP in order to better meet the 'balanced appointment objective', and two independent co-opted members, who are appointed through a competitive recruitment process to add to the collective spread of experience and knowledge. The PCP therefore has 20 members; the maximum size that it may be by law. All members – appointed and co-opted - have the same status and rights on the PCP.

The 15 local authorities in Hampshire and the Isle of Wight are:

- Basingstoke and Deane Borough Council
- East Hampshire Borough Council
- Eastleigh Borough Council
- Fareham Borough Council
- Gosport Borough Council
- Hampshire County Council
- Hart District Council
- Havant Borough Council
- Isle of Wight Council
- New Forest District Council
- Portsmouth City Council
- Rushmoor Borough Council
- Southampton City Council
- Test Valley Borough Council
- Winchester City Council

The PCP must be politically balanced, reflecting the political make-up of the councils in Hampshire. Each of the 15 councils has its own process for appointing its representative on the PCP. Each also has its own arrangements for PCP member expenses.

Membership of the PCP for 2019/20 was as follows:

- Councillor Lee Hunt
(Liberal Democrat, Portsmouth City Council)
- Councillor Martin Pepper
(Liberal Democrat, Gosport Borough Council)

- Councillor Diane Andrews (from February 2020)
(Conservative, New Forest District Council)
- Councillor Simon Bound
(Conservative, Basingstoke and Deane Borough Council)
- Councillor Trevor Cartwright MBE
(Conservative, Fareham Borough Council)
- Mr Michael Coombes
(Independent Co-opted Member)
- Councillor Tonia Craig
(Liberal Democrat, Eastleigh Borough Council)
- Councillor Lisa Griffiths
(Conservative, Winchester City Council)
- Councillor Gary Hughes
(Conservative, Havant Borough Council)
- Councillor Brian Laming
(Liberal Democrat, Additional Local Authority Co-opted Member)
- Councillor Phillip Lashbrook
(Conservative, Test Valley Borough Council)
- Councillor David McKinney (from July 2019)
(Conservative, East Hampshire Borough Council)
- Councillor Ken Muschamp
(Conservative, Rushmoor Borough Council)
- Mr Bob Purkiss MBE
(Independent Co-opted Member)
- Councillor James Radley
(Community Campaign Hart, Hart District Council)
- The late Councillor Frank Rust (Until March 2020)
(Labour, Additional Local Authority Co-opted Member)
- Councillor Dave Shields
(Labour, Southampton City Council)
- Councillor Lynne Stagg
(Liberal Democrat, Additional Local Authority Co-opted Member)
- Councillor David Stewart - **Chair**
(Conservative, Isle of Wight Council)
- Councillor Jan Warwick – **Vice Chair**
(Conservative, Hampshire County Council)

The following Members also served on the PCP during 2019/20:

- Councillor Steve Clarke (until February 2020)
(Conservative, New Forest District Council)
- Councillor Russel Oppenheimer (until July 2019)
(Conservative, East Hampshire Borough Council)

2. Work Programme of the PCP

2.1. Work undertaken in 2019/20

In 2019/20, the PCP undertook its statutory duties and requested to review items at its meetings that related to decisions and actions taken by the PCC for Hampshire. More details are outlined within the table below and full details of the reports can be viewed online at

<https://democracy.hants.gov.uk/ieListMeetings.aspx?Committeeld=185> :

<u>Meeting Date</u>	<u>Key Agenda Items</u>
5 July 2019	<ul style="list-style-type: none">• Chair and Vice Chair elected.• PCC Police and Crime Plan delivery update heard.• PCP Annual report of the Complaints Sub-Committee received.• PCP Appointments report reviewed, and membership of working groups agreed. An update from the PCP working groups heard.• PCP future meetings and work programme considered.
4 October 2019	<ul style="list-style-type: none">• Questions put to the Chief Constable of Hampshire Constabulary by Members of the PCP regarding the operational policing establishment.• PCC's Draft Annual report reviewed, and recommendations made to the PCC.• PCP Annual report agreed.• PCC Police and Crime Plan delivery update heard.• Outcomes and recommendations of the PCP's Proactive Scrutiny of Effective and Efficient Operational Policing agreed.• PCP Financial monitoring and budget agreed.• PCP Governance documents revised.• Update from the PCP working groups heard.• PCP future meetings and work programme considered.
7 February 2020	<ul style="list-style-type: none">• Scrutiny of the PCC's proposed precept.• PCC Police and Crime Plan delivery update heard.• Response from the recommendations of the PCP to the PCC's Draft Annual report.

	<ul style="list-style-type: none"> • Update from the PCP working groups heard. Included an update on the PCC's response to the recommendations of the PCP's Proactive Scrutiny of Effective and Efficient Operational Policing. • PCP Governance documents revised. • PCP future meetings and work programme considered.
13 March 2020	Meeting cancelled.

2.2. Proactive Scrutiny Work Programme

During the 2019/20 municipal year the Panel concluded an in-depth scrutiny examining how the Commissioner was enabling effective and efficient policing for Hampshire and the Isle of Wight. This significant piece of work spanned across the 2018/19 and 2019/20 municipal years and saw the Panel engaging with and holding evidence gathering meetings with a number of key stakeholders to understand their views on the subject.

This work undertaken by the Panel garnered interest both locally and nationally, and findings and recommendations from this review were presented for agreement at the Panel's meeting in October 2019, where the PCP made a number of recommendations upon improving the approach taken by the PCC in enabling effective and efficient operational policing.

Further details of the Panel's approach and recommendations made to the Commissioner can be found on the Panel's website:

<https://www.hants.gov.uk/aboutthecouncil/governmentinhampshire/police-crime-panel/proactive-scrutiny/effective-efficient-operational-policing-oct2019>

3. Working Groups and Sub-Committee

In July 2018, the Panel's Complaints Sub-Committee was appointed as a formal Sub-Committee of the Panel, following its previous status as a working group. The Complaints Sub-Committee is responsible for handling complaints made against the PCC and for informally resolving non-criminal complaints, as well as conduct matters that are referred to the Panel by the IOPC. Meetings of the Complaints Sub-Committee are held in public, with an annual report outlining complaints activity for the previous 12 months presented to the Panel at each AGM.

The working groups of the PCP undertake activities separate to the formal meetings of the PCP in order to support the business set out in its work programme. The

working groups of the PCP undertake much of the detailed work that would otherwise take up significant time in a formal public meeting. Outcomes of these meetings are reported to the PCP prior to any review of the relevant item on the agenda.

The PCP has two long-standing working groups; one that meets to consider detailed information in advance of the scrutiny of the precept, and one that meets to review the implementation of the Police and Crime Plan. During 2019/20 the Panel’s Proactive Scrutiny task and finish group continued its role in supporting the delivery the Panel’s proactive scrutiny focused upon how the Commissioner was enabling effective and efficient operational policing.

Membership of these groups can be found below.

3.1. Complaints Sub-Committee

The PCP is responsible for handling complaints made against the PCC, and for informally resolving non-criminal complaints, as well as complaints or conduct matters that are referred to the PCP by the IOPC. During 2019/20 the Complaints sub-committee met twice.

Meeting Date	Purpose
19 August 2019	To review complaints in line with the informal resolution process
3 March 2020	

The membership of the Sub-Committee for 2019/20 was follows:

- Councillor Lisa Griffiths
- Councillor Ken Muschamp
- Bob Purkiss MBE (Chair)
- The late Councillor Frank Rust (until March 2020)
- Councillor Jan Warwick

3.2. Police and Crime Plan Working Group

This working group was set up in July 2016 in order to review the draft Police and Crime Plan prior to the PCP’s scrutiny of it in October 2016. It has remained active since this time for the purpose of monitoring the implementation plan, and through this to set themes for the proactive scrutiny and lead on the work in this area on behalf of the PCP.

The Police and Crime Plan working group met twice in 2018/19.

<u>Meeting Date</u>	<u>Purpose</u>
4 September 2019	<p>Within each of the meetings, Members of the working group have undertaken in-depth pre-scrutiny of the quarterly progress reports, looking at delivery against the Police and Crime Plan, ahead of each PCP meeting.</p> <p>Meetings were attended by officers of the OPCC, who provided more detailed information for the working group to review and scrutinise. This information included a status update on those projects contributing to delivery of the plan, detail of decisions taken by the PCC in the previous quarter and an update on actions taken in response to the recommendations made by the PCP through the proactive scrutiny programme.</p>
13 December 2020	

The membership of the Police and Crime Plan working group for 2019/20 was as follows:

- Councillor Simon Bound (Chair)
- Councillor Steve Clarke (Until February 2020)
- Councillor David McKinney
- The late Councillor Frank Rust (Until March 2020)
- Councillor Dave Shields

3.3. Finance Working Group

The PCP set up the Finance working group in order to scrutinise the proposed budget and related financial papers prior to the PCP's review of the proposed precept. It has continued to meet in order to review information in advance of the annual scrutiny of the proposed precept. The Finance working group met on four occasions during 2018/19.

Police and Crime Panel – Finance Working Group		
<u>Meeting Date</u>	<u>Purpose</u>	<u>Overview</u>
4 September 2019	Mid Term Review	Reviewed the mid-term position against the 2019-20 precept, including scrutiny of the PCCs statement of accounts for 2018/19.
6 November 2019	Review precept planning	Reviewed planning being undertaken by the OPCC in preparation for the precept setting.
18 December 2019		

29 January 2020	Review draft precept and associated finance papers	Reviewed draft precept and supporting information in advance of briefing to the full PCP, at its meeting in February 2020. Further to agree questions to be proposed by the Finance Working Group to be taken forward to the PCP meeting.
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The membership of the Finance working group for 2019/20 was as follows:

- Michael Coombes (Chair)
- Councillor Gary Hughes
- Councillor Lee Hunt
- Councillor Brian Laming
- Councillor Martin Pepper (Until June 2020)

3.4. Proactive Scrutiny task and finish group

The PCP set up the proactive scrutiny working group during the 2018/19 year in order to take a lead on the Panel's in-depth proactive scrutiny considering how the Commissioner was enabling effective and efficient operational policing for Hampshire and the Isle of Wight. The task and finish group held its final meeting on 3 July 2019.

<u>Meeting Date</u>	<u>Purpose</u>
3 July 2019	Reviewing evidence received to the scrutiny to that date and preparing a presentation of the initial findings to the Panel.

The membership of the Proactive Scrutiny task and finish group for 2019/20 was as follows:

- Councillor Simon Bound (Chair)
- Michael Coombes
- Councillor Steve Clarke
- Councillor James Radley
- Councillor Dave Stewart
- Councillor Jan Warwick

4. 2020/21 Outline Work Programme

<u>Meeting Date</u>	<u>Key Agenda Items</u>
5 July 2020 10.00am Virtual Teams Meeting	<ul style="list-style-type: none"> • Election of Chair and Vice Chair • Public questions • PCC Police and Crime Plan delivery update • PCP Appointments report • PCP Annual Report • Annual complaints report • PCP Finance Monitoring and budget • Membership of the National Association of Police, Fire and Crime Panels • Membership of working groups • PCP future meetings and work programme
2 October 2020 10.00am Winchester	<ul style="list-style-type: none"> • Public questions • PCC Annual Report • PCP Proactive Scrutiny • PCC Police and Crime Plan delivery update • PCP update from working groups • PCP future meetings and work programme
29 January 2021 10.00am Winchester	<ul style="list-style-type: none"> • Public questions • PCC precept 2021/22 • PCC Police and Crime Plan delivery update • PCP update from working groups • PCP future meetings and work programme
12 March 2021 10am Winchester	<ul style="list-style-type: none"> • Public questions • PCC Police and Crime Plan end of term report • PCP Proactive Scrutiny • PCP update from working groups • PCP future meetings and work programme

Contact Details

Hampshire County Council is the Host Authority for the Hampshire Police and Crime (PCP) on behalf of the 15 local authorities in Hampshire and the Isle of Wight.

The Hampshire PCP is a joint committee of all 15 local authorities, consisting of a representative from each, three additional local authority co-opted members, and two independent co-opted members.

The PCP can be contacted via:

Hampshire Police and Crime Panel
Members Services
Elizabeth II Court South, The Castle
Hampshire County Council
Winchester
SO23 8UJ

Email: Hampshire.pcp@hants.gov.uk

Website: <https://www.hants.gov.uk/aboutthecouncil/governmentinhampshire/police-crime-panel>

Papers for all meetings held in public are published here, and anyone can come along to observe:

<http://democracy.hants.gov.uk/mgCommitteeDetails.aspx?ID=185>

The public are encouraged to ask questions of the PCP:

<https://www.hants.gov.uk/aboutthecouncil/governmentinhampshire/police-crime-panel/get-involved>

The Police and Crime Commissioner for Hampshire is Mr Michael Lane (Conservative). He can be contacted via his office:

Office of the Police and Crime Commissioner
St George's Chambers
St George's Street
Winchester
SO23 8AJ
Telephone: (01962) 871595
Email: opcc@hampshire.pnn.police.uk
Website: www.hampshire-pcc.gov.uk

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HAMPSHIRE POLICE AND CRIME PANEL

Report

Date considered:	3 July 2020		
Title:	Police and Crime Panel – Financial Monitoring leading to 2021/22 grant budget agreement		
Contact:	Anne Hibbert, Corporate Accounting Manager		
Tel:	0370 779 7883	Email:	anne.hibbert@hants.gov.uk

1. Executive Summary

- 1.1. The Police Reform and Social Responsibility Act 2011 (“the Act”) requires the Police and Crime Panel (PCP) to make arrangements regarding the manner in which funds paid by the Secretary of State are used to meet the costs of the Panel.
- 1.2. The purpose of this paper is to report the final position against the 2019/20 budget, the part year performance against the 2020/21 budget for the Police and Crime Panel and a proposed budget for the panel for 2021/22. This report is earlier than normal to meet the revised requirements of the Home Office in claiming the second and final grant relating to the 2019/20 financial year by 31 July. If required, the Panel will be updated later in the year regarding the financial position for the current year and the proposed budget for next financial year. The grant claim needs to include a performance report, which is presented at item 14 of this agenda as the Panel’s Annual Report.

2. Contextual Information

- 2.1. The Government made available a grant of £71,700 for the full year for 2019/20 (based on 20 Panel members). The total costs of running the Panel were contained within the Government funding.
- 2.2. The grant is paid by the Home Office in two instalments over the year. Only spend relating to the two six-month periods can be claimed. Spend in excess of the grant would need to be funded by the authorities in equal shares unless agreed otherwise.
- 2.3. The grant value for 2020/21 has not yet been confirmed by the Home Office. For the purposes of this report a budget of £71,700 is assumed being available for the full year (the same amount as 2019/20). For the purposes of proposing a budget for the Panel for 2021/22 the same amount of grant is assumed for 2021/22.

- 2.4. The budget is based on the assumption that there will normally be four meetings of the Panel a year. Any decision to increase the number of Panel meetings will have an impact on the total estimated costs.
- 2.5. Another factor which impacts on the cost of supporting the Panel is the number of complaints which the PCP is required to consider.
- 2.6. The largest cost to the budget is the officer time spent in support of the PCP and its working groups. An analysis of time spent in prior years together with a view of forward expectations was used to calculate support costs and assist with budget estimates. This information has been used as the basis of the fixed support service charges as explained in section 4.

3. Final Financial Position for 2019/20

- 3.1. Appendix 1 shows the 2019/20 final spend against the budget set for that year. In total £69,958 of the £71,700 available grant was required and has been claimed. This equated to an underspend of £1,742 against the budgeted amount of £71,700.
- 3.2. The main contributing factor to the underspend was Members Training being £700 lower than the budgeted amount due to the Members Induction session being run 'in-house' by Hampshire County Council, with support from the Office of the Police and Crime Commissioner (OPCC) and cancellation of the LGA Police and Crime Panel Workshop in March, as a result of the Covid-19 outbreak.
- 3.3. A one-off venue change and meeting cancellation in 2019/20 accounts for the underspend against Room Hire in this period.
- 3.4. Legal and Complaints Handling Costs were just below the budgeted amount. They include a payment of £5,566 to Portsmouth City Council Legal Services and £4,620 to Hampshire County Council Corporate Compliance for support with Freedom of Information and Complaints.
- 3.5. The balance of the overall underspend against the grant related to minor variations against a number of budget lines.

4. Current Financial Position for 2020/21

- 4.1. Appendix 2 shows the 2020/21 projected spend against the budget set out for the year. It forecasts that all of the £71,700 budgeted available grant will be used.
- 4.2. A fixed annual charge for support services has previously been agreed which has improved the accuracy of forecasting during the year. The fixed charge was calculated using time analysis from prior years together with a view of forward expectations linked to the work programme of the panel. This is kept under review and no significant change in overall officer time is currently anticipated.
- 4.3. Legal and Complaints Handling costs predominately arise from work associated with complaints to the Police and Crime Panel. Current costs

as at 26th May are £0. Without being able to predict future complaints, the projected costs for 2020/21 have remained as per the budgeted amount. Additional legal costs may arise from support provided by the legal adviser to meetings of the Panel, including participation in meetings, as well as costs associated with requests made under the Freedom of Information Act 2000 and other compliance matters.

- 4.4. All other areas are projected to be either in line with the agreed budget figures or, where variances against the budgeted amounts occur, the values are minimal.
- 4.5. In the event of any additional Special Responsibility Allowances being required at a later date, the level of support services and the associated charge may need to be reviewed to ensure that the overall costs of the PCP do not exceed the funds available.

5. Covid-19 Impact

- 5.1. The duration and scale of the impact of the Covid-19 pandemic on the work and budget of the Panel is unknown. It is expected that at least one meeting of the Panel will be held remotely, which will see a reduction in room hire and catering costs, as well as the cost of Member travel, however it is likely to be balanced by an increase in print and technology costs to support the smooth running and broadcasting of the meeting. Resultantly budgeted costs for printing in 2020/21 have been increased by £200, with the same being applied as a reduction to the budgeted catering allowance.
- 5.2. Member travel expenses have exceeded the budget for the previous two years, however savings in other areas have mitigated this increase. Therefore, with an expectation that travelling costs will reduce this year with at least some meetings being held virtually, the budget has been maintained at £1,000 for 2020/21.

6. Legal Support to the Panel

- 6.1. As part of a regular review process, the contract for legal support was re-tendered for the period from April 2020 in accordance with Hampshire County Council's Contract Standing Orders (acting as the Panel's lead Authority and legal body). The contract was awarded to Portsmouth City Council Legal Services, following a successful bid, and was agreed on the basis of a 12-month rolling contract to be renewed for a maximum of four years.

7. Proposed budget for 2021/22

- 7.1. Appendix 2 also shows a proposed budget for 2021/22 which assumes the Government grant is unchanged and with expenditure largely in line with the 2020/21 budget or revised estimates for 2020/21.

8. Recommendations

The Panel is recommended to:

- 8.1. Note the final financial position for 2019/20.
- 8.2. Note the current performance against the budget for this financial year.
- 8.3. Agree the proposed budget for the panel for 2021/22, subject to confirmation of the Government grant for 2021/22.

POLICE AND CRIME PANEL
Final Budget Position for 2019/20

ITEM	2019-20 Budget	2019-20 Actuals	Variance
	£	£	£
Travelling – Members	1,000	1,317	317
<u>Special Responsibility Allowances</u>			
Chair	0	0	0
Co-opted Members	1,400	1,406	6
Members Training	1,500	800	(700)
Printing & Stationery	300	192	(108)
Refreshments	800	518	(282)
Room Hire + other expenses e.g. web costs	1,300	715	(585)
Miscellaneous expenses	100	15	(85)
Legal and Complaints Handling Costs	10,300	10,186	(114)
Communications & Web Team	1,400	1,400	0
Democratic, Policy & Scrutiny	48,000	48,000	0
Finance & Budget Support	5,200	5,200	0
Officer travel	400	209	(191)
Totals	71,700	69,958	(1,742)
Grant	71,700	69,958	(1,742)

POLICE AND CRIME PANEL

Current Budget Position for 2020/21 and Proposed Budget for 2021/22

ITEM	2020/21 Budget £	2020/21 Actuals £	2020/21 Projected £	2021/22 Proposed Budget £
Travelling – Members	1,000	0	1,000	1,000
<u>Special Responsibility Allowances</u>				
Chair	0	0	0	0
Co-opted Members	1,400	234	1,400	1,400
Members Training	1,500	0	1,500	1,500
Printing & Stationery	300	0	500	500
Refreshments	800	0	600	600
Room Hire + other expenses e.g. web costs	1,300	0	1,300	1,300
Miscellaneous expenses	100	0	100	100
Legal and Complaints Handling Costs	10,300	0	10,300	10,300
Communications & Web Team	1,400	233	1,400	1,400
Democratic, Policy & Scrutiny	48,000	8,000	48,000	48,000
Finance & Budget Support	5,200	867	5,200	5,200
Officer travel	400	0	400	400
Totals	71,700	9,334	71,700	71,700
Grant	71,700		71,700	71,700
Shortfall / (Surplus)	0		0	0

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

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HAMPSHIRE POLICE AND CRIME PANEL

Report

Date considered:	3 July 2020
Title:	Work Programme
Contact:	Democratic Services Officer to the Panel
Email	hampshire.pcp@hants.gov.uk

1. Executive Summary

1.1. The purpose of this paper is to set out the work programme for the Panel.

2. Legislative Context

2.1. It is for the Panel to determine its number of meetings. It is anticipated that the Panel will require a minimum of four ordinary meetings in public in each municipal year to carry out its functions.

2.2. In addition to the scheduled ordinary meetings, additional meetings may be called from time to time, in accordance with the Panel's Rules of Procedure (see Rule 1).

2.3. The Panel may also be required to hold additional meetings should the Commissioner wish to appoint to specific posts within their staff, or should a non-serious complaint be made against the Commissioner which requires the full Panel to consider it.

3. Recommendations

3.1 That the work programme, subject to any recommendations made at the meeting, is agreed.

WORK PROGRAMME – POLICE AND CRIME PANEL

Appendix One

Item	Issue	Item Lead	Status and Outcomes	3 July 2020	2 October 2020	29 January 2021	12 March 2020
SCRUTINY ITEMS							
Precept	To consider and take a decision on the PCC's proposed precept	OPCC	To be considered January 2021			X	
OVERVIEW ITEMS							
Annual Report	To receive the annual report of the PCC for the previous year	OPCC	Annual report to be received October 2020		X		
Annual Report	To provide an overview of the PCPs work for the previous year.	PCP	Annual report to be considered July 2020	X			

Item	Issue	Item Lead	Status and Outcomes	3 July 2020	2 October 2020	29 January 2021	12 March 2020
PCP Grant Budget	To agree the proposed budget for the next financial year, and to review the previous years spend	PCP	Budget for 2020/21 to be agreed July 2020	X			
ONGOING ITEMS OF INTEREST							
Collaboration	To work with other PCPs in the South to understand how PCCs are working in collaboration	PCP	Ongoing – update provided during Chairman’s announcements	X	X	X	X
Police Recruitment	To understand progress against police recruitment targets by Hampshire Constabulary	OPCC	Ongoing – update to each meeting of the Panel	X	X	X	X
Contact Management Platform (CMP)	To understand progress against delivery of the CMP, including budgetary implications.	OPCC	Ongoing	X			

Item	Issue	Item Lead	Status and Outcomes	3 July 2020	2 October 2020	29 January 2021	12 March 2020
Commissioning Strategy	To understand the PCC's commissioning strategy	OPCC	Ongoing – next date for consideration to be confirmed				
Estates Strategy	To understand progress made with the Estates strategy	OPCC	Ongoing – next date for consideration to be confirmed				
GOVERNANCE ITEMS							
Election of Chairman / Vice Chairman	Election of Chair and Vice Chairman for 2019/20	PCP	Occurs at each AGM	X			

Item	Issue	Item Lead	Status and Outcomes	3 July 2020	2 October 2020	29 January 2021	12 March 2020
Complaints against the PCC	To provide an overview update annually on complaint activity	PCP	To be reviewed at each AGM.	X			
STANDING ITEMS							
Police and Crime Plan Implementation	An update on the progress made with implementing the priorities of the Plan	OPCC	Monitoring implementation of the Police and Crime Plan	X	X	X	X

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